

ORGANISATION COMMITTEE

Faculty and M.Sc Nursing Students

Organizing chairperson	Dr. Prabha K Dasila,
Program Coordinator	Bharti Veer
Organizing Secretary	Susan Jacob
Registration	Swati More Renu Nagar Divya Shaji
Finance	Sunitha John Shalini Shashidharan Shilpa Nair
Refreshment	Cynthia Lazarus Runa Balid Renju Joshuva
Publicity	Sindhu Thomas Dayavati A. Richa Sharma



M.Sc. Nursing Students

REGISTRATION FORM

Full Name: _____

Designation: _____

Address of Institution: _____

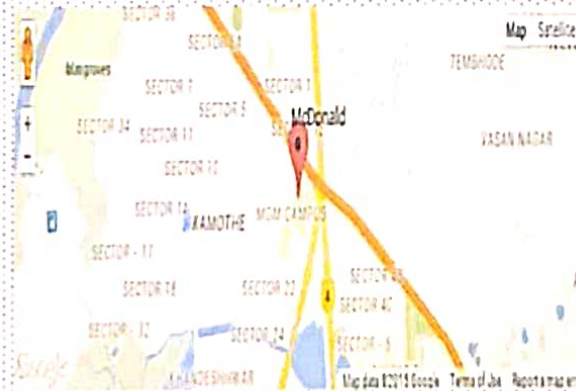
Contact No. : _____

Email : _____

REGISTRATION DETAILS

Fees: Faculty – Rs. 1600/-
UG/PG students – Rs, 800/-

Contact No: 9168562612, 022-27430215,



MGM NEW BOMBAY COLLEGE OF NURSING

WORKSHOP

ON

“Soft skills”

Building blocks to success

5th & 6th JUNE, 2015

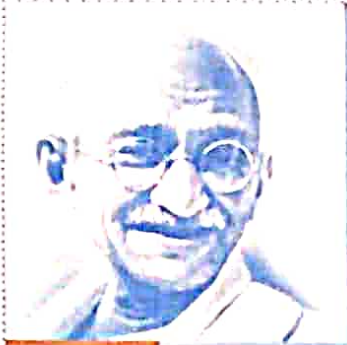


Organized by:

*M.Sc. Nursing Students and Faculty of
MGM New Bombay College of Nursing,
Kamothe.*

Venue:

*Seminar Hall, MGM Educational Campus,
Kamothe, Navi Mumbai - 410209.*



Happiness is when what you think, what you say, and what you do are in harmony.

MaAtma Gandhi

Dear All,

We cordially invite you for an interactive workshop aimed at improving the soft skills of nursing professionals. This two days workshop will be covering sessions on communication skills, leadership, team work, grooming, time and conflict management.

AIM:

This workshop will provide an insight into the vital role of soft skills in personal and professional effectiveness.

OBJECTIVES

1. Recognize the strengths and weakness of self in relation to communication skills, teamwork, conflict handling, time management and leadership styles.
2. Practice active listening and responding skills for effective communication.
3. Describe various strategies to resolve conflicts and inculcate harmony among the team members.
4. Analyze influence of individual behavioral styles in time management for the smooth functioning of the organization.
5. Describe different leadership styles to accomplish organizational goals successfully.

PROGRAMME SCHEDULE

DAY 1 (5/06/2015)	
08.00 AM –09.00AM	Registration and Breakfast
09.00AM – 11.00AM	Attitude/ Grooming
11.00 AM –11.15AM	Break
11.15 AM – 01.15PM	Communication skills
01.15 PM – 01.45 PM	Lunch
01.45 PM – 03.15 PM	Communication skills (cont.)
03.15 PM – 03.30 PM	Tea break
03.30 PM – 05.00PM	Resolving Conflict
DAY 2 (6/06/2015)	
08.00 AM –08.30AM	Breakfast
09.00AM – 11.00AM	: Leadership
11.00AM – 11.15AM	: Break
11.15 AM – 01.15PM	: Leadership (cont.) and Team Work
01.15 PM – 01.45 PM	: Lunch
01.45 PM – 03.15 PM	: Team Work (cont) and Time Management
03.15 PM – 03.30 PM	: Tea break
03.30 PM – 04.30 PM	: Time management and Open House
04.30 PM-05.00 PM	: Valedictory Function